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block average carbon feed rate in kilograms (or pounds) per hour, based on the selected operating parameter. When calculating the 8-hour block average, do two things:

- (1) Exclude hours when the municipal waste combustion unit is not operating.
- (2) Include hours when the municipal waste combustion unit is operating but the carbon feed system is not working correctly.

§ 60.1335 What is the minimum amount of monitoring data I must collect with my continuous parameter monitoring systems and is the data collection requirement enforceable?

- (a) Where continuous parameter monitoring systems are used, obtain 1-hour arithmetic averages for three parameters:
- (1) Load level of the municipal waste combustion unit.
- (2) Temperature of the flue gases at the inlet of your particulate matter control device.
- (3) Carbon feed rate if activated carbon is used to control dioxins/furans or mercury emissions.
- (b) Obtain at least two data points per hour in order to calculate a valid 1-hour arithmetic average.
- (c) Obtain valid 1-hour averages for at least 75 percent of the operating hours per day for 90 percent of the operating days per calendar quarter. An operating day is any day the unit combusts any municipal solid waste or refuse-derived fuel.
- (d) If you do not obtain the minimum data required in paragraphs (a) through (c) of this section, you are in violation of the data collection requirement and you must notify the Administrator according to §60.1410(e).

RECORDKEEPING

§ 60.1340 What records must I keep?

You must keep five types of records:

- (a) Materials separation plan and siting analysis.
- (b) Operator training and certification.
 - (c) Stack tests.
- (d) Continuously monitored pollutants and parameters.
 - (e) Carbon feed rate.

§ 60.1345 Where must I keep my records and for how long?

- (a) Keep all records onsite in paper copy or electronic format unless the Administrator approves another for-
- (b) Keep all records on each municipal waste combustion unit for at least $5\ \mathrm{years}.$
- (c) Make all records available for submittal to the Administrator, or for onsite review by an inspector.

§60.1350 What records must I keep for the materials separation plan and siting analysis?

You must keep records of five items:

- (a) The date of each record.
- (b) The final materials separation plan.
- (c) The siting analysis.
- (d) A record of the location and date of the public meetings.
- (e) Your responses to the public comments received during the public comment periods.

§ 60.1355 What records must I keep for operator training and certification?

You must keep records of six items:

- (a) Records of provisional certifications. Include three items:
- (1) For your municipal waste combustion plant, names of the chief facility operator, shift supervisors, and control room operators who are provisionally certified by the American Society of Mechanical Engineers or an equivalent State-approved certification program.
- (2) Dates of the initial provisional certifications.
- (3) Documentation showing current provisional certifications.
- (b) Records of full certifications. Include three items:
- (1) For your municipal waste combustion plant, names of the chief facility operator, shift supervisors, and control room operators who are fully certified by the American Society of Mechanical Engineers or an equivalent State-approved certification program.
- (2) Dates of initial and renewal full certifications.
- (3) Documentation showing current full certifications.
- (c) Records showing completion of the operator training course. Include three items:

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- (1) For your municipal waste combustion plant, names of the chief facility operator, shift supervisors, and control room operators who have completed the EPA or State municipal waste combustion operator training course.
- (2) Dates of completion of the operator training course.
- (3) Documentation showing completion of the operator training course.
- (d) Records of reviews for plant-specific operating manuals. Include three items:
- (1) Names of persons who have reviewed the operating manual.
 - (2) Date of the initial review.
- (3) Dates of subsequent annual reviews.
- (e) Records of when a certified operator is temporarily offsite. Include two main items:
- (1) If the certified chief facility operator and certified shift supervisor are offsite for more than 12 hours, but for 2 weeks or less, and no other certified operator is onsite, record the dates that the certified chief facility operator and certified shift supervisor were offsite.
- (2) When the certified chief facility operator and certified shift supervisor are offsite for more than 2 weeks and no other certified operator is onsite, keep records of four items:
- (i) Your notice that all certified persons are offsite.
- (ii) The conditions that cause those people to be offsite.
- (iii) The corrective actions you are taking to ensure a certified chief facility operator or certified shift supervisor is onsite.
- (iv) Copies of the written reports submitted every 4 weeks that summarize the actions taken to ensure that a certified chief facility operator or certified shift supervisor will be onsite.
- (f) Records of calendar dates. Include the calendar date on each record.

§ 60.1360 What records must I keep for stack tests?

For stack tests required under §60.1285, you must keep records of four items:

(a) The results of the stack tests for eight pollutants or parameters recorded in the appropriate units of measure specified in Table 1 of this subpart:

- (1) Dioxins/furans.
- (2) Cadmium.
- (3) Lead.
- (4) Mercury.
- (5) Opacity.
- (6) Particulate matter.
- (7) Hydrogen chloride.
- (8) Fugitive ash.
- (b) Test reports including supporting calculations that document the results of all stack tests.
- (c) The maximum demonstrated load of your municipal waste combustion units and maximum temperature at the inlet of your particulate matter control device during all stack tests for dioxins/furans emissions.
 - (d) The calendar date of each record.

§ 60.1365 What records must I keep for continuously monitored pollutants or parameters?

You must keep records of eight items:

- (a) *Records of monitoring data.* Document six parameters measured using continuous monitoring systems:
- (1) All 6-minute average levels of opacity.
- (2) All 1-hour average concentrations of sulfur dioxide emissions.
- (3) For Class I municipal waste combustion units only, all 1-hour average concentrations of nitrogen oxides emissions.
- (4) All 1-hour average concentrations of carbon monoxide emissions.
- (5) All 1-hour average load levels of your municipal waste combustion unit.
- (6) All 1-hour average flue gas temperatures at the inlet of the particulate matter control device.
- (b) Records of average concentrations and percent reductions. Document five parameters:
- (1) All 24-hour daily block geometric average concentrations of sulfur dioxide emissions or average percent reductions of sulfur dioxide emissions.
- (2) For Class I municipal waste combustion units only, all 24-hour daily arithmetic average concentrations of nitrogen oxides emissions.
- (3) All 4-hour block or 24-hour daily block arithmetic average concentrations of carbon monoxide emissions.
- (4) All 4-hour block arithmetic average load levels of your municipal waste combustion unit.